

CHESAPEAKE AIRPORT AUTHORITY
MINUTES
OCTOBER 14, 2025

The regular meeting of the Chesapeake Airport Authority was held on Tuesday, October 14, 2025, at 7:00 p.m. at the Chesapeake Airport, Chesapeake Virginia.

MEMBERS PRESENT

Wynn Dixon, Kevin Beethoven, Morris DeSimone, Dr. Charles Curran, Carole Howland, Thomas Russell, Andrew Hochhaus, and Steven Turack.

AIRPORT MANAGER

Chris Schrantz

**ACCOUNTING MANAGER
VIA TEAMS**

Mary Cover

LEGAL COUNSEL

Jay Rixey

CALL TO ORDER

Chairman Dixon presided and called the meeting to order at 7:00 pm.

MINUTES FROM AUGUST/SEPTEMBER 2025 MEETING

A motion was made, seconded, and unanimously approved to accept the minutes from the August/September 2025 meeting.

FINANCIAL STATEMENTS

Mr. DeSimone reported that he had reviewed the current financial statements and moved for their approval. The motion was seconded and adopted unanimously.

REVIEW OF INVOICES

There were no invoices over \$4,999 to be approved.

The following invoices over \$1,000.00 were reviewed:

9/4/2025	Brown Edwards	Audit Billing	\$5,000.00
9/7/2025	US Bank	Bond Payment	\$27,071.00
9/11/2025	Dominion Power	Utility Billing	\$2,866.61
9/12/2025	Great Bridge Muffler	Truck Repairs	\$1,891.53
9/12/2025	VRSA	Insurance Billing	\$11,308.00
9/18/2025	Dominion Power	Utility Billing	

			\$1,434.57
9/18/2025	Talbert & Bright	CS6-69 SWPP, SPCC Final	\$2,911.35
9/24/2025	DEQ	Annual Fee	\$2,537.00
9/25/2025	Union Bank & Trust	Credit Card	\$3,809.15
			\$58,829.21

OLD BUSINESS

None

NEW BUSINESS

None

TALBERT & BRIGHT REPORT

There were no items to report due to pause in projects.

FBO REPORTS

Horizon Aviation and EPIX Aviation gave a brief report of the activities at their businesses.

MANAGER’S REPORT by CHRIS SCHRANTZ:

1. National Intercollegiate Flying Association will be using CPK for their competition on October 15, 16, 17 and 18.
2. Tidal Flight has signed a 3-year lease and is in the process of moving in. The City Economic Development Department has been asked for assistance with a press release.
3. We fared well during the wind and rain event of the past week. Traffic is down due to the weather.
4. We have added Miss Erica Harbison to the staff in a part-time role. She has accomplished all tasks given to her with an eye on excellence. Additionally, we have brought another field landscape detail person on for temporary help who has done an exceptional job assisting Dan Bigley.
5. The feasibility/economic impact assessment is in the final stages. Our semi-weekly update is Oct 15. The Economic Development Department is the point of contact for the study. We will be visited by Brown Edwards on behalf of the City of Chesapeake to audit remaining grant obligations prior to the briefing of City Council on November 18th.
6. The City of Chesapeake Police Department will be using the north ramp area for driver training on Oct 27-30. The last time they held the training they were careful to avoid disruption of regular airport operations.
7. EPIX Aviation assisted Norfolk Approach in tracking down an Emergency Locator Transmission that had been reported by multiple aircraft. It was likely an ELT being transported in someone's car.
8. The AWOS temperature/dewpoint sensor is offline due to a malfunctioning fan. Austin Electric provided a quote to repair and our request for state cost participation (95%) has been presented to DOAV. It will be repaired upon approval and receipt of the parts.

CHAIRMAN'S REPORT

Chairman Wynn thanked everyone for their participation.

ADJOURNMENT There being no further business, the meeting was adjourned.

Wynn Dixon, Chairman