

CHESAPEAKE AIRPORT AUTHORITY

MINUTES JULY 8, 2025

The regular meeting of the Chesapeake Airport Authority was held on Tuesday, July 8, 2025, at 7:00 p.m. at the Chesapeake Airport, Chesapeake Virginia.

MEMBERS PRESENT

Kevin Beethoven, Dr. Charles Curran, Morris DeSimone, Andrew Hochhaus, Carole Howland, Thomas Russell, and Steven Turack.

MEMBERS ABSENT

Wynn Dixon and Micah Hall

AIRPORT MANAGER

Chris Schrantz

LEGAL COUNSEL

Anita Poston, Woods Rogers Vandeventer Black

CALL TO ORDER

In the absence of the chairman, Mr. Dixon, Vice-Chairman Beethoven presided and called the meeting to order at 7:00 pm.

MINUTES FROM JUNE 2025 MEETING

A motion was made, seconded, and unanimously approved to accept the minutes from the June 2025 meeting with the following corrections: the date of the meeting date was June 10, 2025.

FINANCIAL STATEMENTS

Mr. DeSimone reported that he had reviewed the financial statements and moved for their approval. The motion to approve the financial statements was seconded and adopted.

REVIEW OF INVOICES

There were no invoices over \$4999 to be approved.

The following report of invoices over \$1000.00 was reviewed:

6/2/2025	City of Chesapeake	Stormwater Fees	\$51,397.80
6/2/2025	Pender & Coward	Easement Acquisition	1,558.18
6/3/2025	US Bank	Bond Escrows	4,527.56
6/10/2025	Dominion Virginia Power	Utility Bill	2,116.10
6/19/2025	City of Chesapeake	Fuel Fees	1,624.84
6/19/2025	Dominion Virginia Power	Utility Bill	1,213.22
6/23/2025	Union Bank & Trust	Credit Card	2,004.32
6/23/2025	Talbert & Bright	CS6-69 SWPP...Inv. 3	5,796.74
			<u>\$70,238.76</u>

OLD BUSINESS

Appointment of Officers – The Nominating Committee proposed the new slate of officers: Wynn Dixon (Chairman), Kevin Beethoven (Vice-Chairman) and Morris DeSimone (Secretary). There were no other nominations; the nominations were closed and the officers elected unanimously.

NEW BUSINESS

None

TALBERT & BRIGHT REPORT by STEVE PETERSON

- **Obstruction Removal (Design) and South Apron Rehabilitation (Construction)**
The Projects are on hold waiting for approval of local share funding from the city.
- **Storm Water Pollution Prevention Plan (SWPPP) Update**
Talbert and Bright will be meeting with airport management in the coming weeks and will submit the first drafts of the plans for the Manager to review. This includes the SWPPP, Oil Discharge Contingency Plan and the Spill Prevention Control and Countermeasure Plan.

FBO REPORTS

None

MANAGER'S REPORT by CHRIS SCHRANTZ:

1. Ms. Mary Cover continues to recover and is actively preparing for the Audit.
2. Business plan development is underway and is an effort by Woolpert and R A Wiedemann and associates. I have answered the inquiries and continue to work with them providing documents as requested.
3. The Bay Disposal team delivered a 20 yard dumpster for the spring cleaning needs of tenants. It has been met with gratitude. It will remain until next Monday.
4. The Chesapeake Police Department will be holding drivers training on the extended ramp area to the north of RUFFIN Hangar. Additionally, I have been approached by Chesapeake Fire Department about using the ramp space to train their drivers. Chesapeake Sheriff has also expressed interest through CPD. We are happy to be able to help and provide a convenient location.
5. Response to the rent increase has provided a positive catalyst for conversation. I spent some time individually with some loyal tenants and was able to show in detail what drives the considerations for rent increase. The detail was well received and appreciated.

6. I have reached out to Talbert & Bright to determine what actions will be necessary to move forward with the T-Hangar buildings currently identified on the FAA Chesapeake Airport Master Plan. The good news is that Hangars may be granted a Categorical Exclusion from a full Environmental Assessment. Talbert & Bright will be providing historical data and I will be delivering a report to the Authority prior to the next meeting and recommendation regarding the phasing of the next capital development effort to the north of the corporate hangars.

CHAIRMAN'S REPORT

Vice-Chairman Beethoven thanked everyone for participation.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:45 pm.

Kevin Beethoven, Vice-Chairman