

CHESAPEAKE AIRPORT AUTHORITY
MINUTES
MARCH 11, 2025

The regular meeting of the Chesapeake Airport Authority was held on Tuesday, March 11, 2025, at 7:00 p.m. at the Chesapeake Airport, Chesapeake Virginia.

MEMBERS PRESENT

Scott Bechtold, Dr. Charles Curran, Morris DeSimone, Wynn Dixon, Andrew Hochhaus, Carole Howland, and Thomas Russell.

MEMBERS ABSENT

Scott Bechtold and Kevin Beethoven

AIRPORT MANAGER

Chris Schrantz

ACCOUNTING MANAGER

Mary Cover

LEGAL COUNSEL

Anita Poston, Woods Rogers Vandeventer Black

CALL TO ORDER

Chairman Dixon called the meeting to order at 7:00 pm.

MINUTES FROM JANUARY 2025 MEETING

A motion was made, seconded, and unanimously approved to accept the minutes from the January 2025 meeting held on January 14, 2024.

FINANCIAL STATEMENTS

Mr. DeSimone reported that he had reviewed the current financial statements and moved for their approval. The motion to approve the financial statements was seconded and adopted unanimously. (6-0)

REVIEW OF INVOICES

Invoices over \$1,000

2/4/2025	Hero Mold Removal	Mold Mitigation	\$2,500.00
2/7/2025	US Bank	Bond Escrow	25,243.00
2/7/2025	Dominion Power	Utility Billing	3,237.88
2/10/2025	Grainger	Lights	1,244.39
2/18/2025	Dominion Power	Utility Billing	1,561.24
2/18/2025	Suburban Propane	Utility Billing	1,316.44
2/18/2025	VSC Fire & Security	Pump House	1,916.60
2/24/2025	Colean Welding Service	Welding Job	2,605.38
2/25/2025	Suburban Propane	Utility Billing	1,249.42
2/28/2025	Talbert & Bright	AIP6-P Inv. Final	<u>4,713.13</u>
Total:			<u><u>\$45,587.48</u></u>

OLD BUSINESS

None

NEW BUSINESS

CONSIDERATION OF SWPP3, ODC PROGRAM, SPCC DOCUMENTS

Mr. Schrantz discussed the need to complete the named projects and stated the cost to the Authority would be \$2,500. A motion was made, seconded and approved to give Mr. Schrantz the authority to pursue and complete these projects subject to available funds. (6-0)

EBO REPORTS

Mr. John Beaulieu, Horizon Aviation and Mr. Jim Parkman, EPIX Aviation both reported on their individual businesses at the Airport.

TALBERT & BRIGHT REPORT SUBMITTED BY STEVE PETERSON

Obstruction Removal

We are currently waiting for final funding from the city. This project includes the removal of selected trees located in the Shillelagh Farms subdivision on the north east end of the Airport.

Storm Water Pollution Prevention Plan (SWPPP) Update

This project includes the updates to the Stormwater Pollution Prevention Plan, Spill Prevention, Control and Countermeasure Plan and the Oil Discharge Contingency Plan. The updates should take about 60 days to complete.

CLOSED MEETING

Ms. Howland made a motion that the Board of the Chesapeake Regional Airport Authority convene in a closed meeting, pursuant to the Code of Virginia as follows:

I move that the Board of the Chesapeake Airport Authority convene in a closed meeting pursuant to the exemptions at Virginia Code § 2.2-3711(A) subparts 3, 5, 8, and 29:

(3) for the discussion or consideration of the acquisition or disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiation strategy of the Authority, and

(5) to discuss a prospective business where no previous announcement has been made of the business interest in locating or expanding its facilities in the community.

(8) for consultation with legal counsel retained by the Authority regarding specific legal matters requiring the provision of legal advice by such counsel, and

(29) to discuss the award of a public contract involving the expenditure of public funds and discussion of the scope of the contract where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Authority.

The motion was seconded and approved unanimously.

Following the closed meeting the chairman reconvened the open meeting.

The Chairman recognized Ms Howland for Certification of Closed Meeting:

Ms. Howland moved for adoption of the following certification: Now, therefore, be it resolved that the Board of the Chesapeake Regional Airport Authority hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Code, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting:

Roll Call was taken:

Mr. Wynn Dixon	Yes
Mr. Morris DeSimone	Yes
Mr. Andrew Hockhaus	Yes
Dr. Chuck Curran	Yes
Ms. Carole Howland	Yes
Mr. Thomas Russell	Yes

MANAGER'S REPORT submitted by Chris Schrantz

We came to a mediated settlement in the Easement Acquisition Project.

CHAIRMAN'S REPORT

Chairman Dixon thanked everyone for participation.

ADJOURNMENT There being no further business, the meeting was adjourned.

Wynn Dixon