

CHESAPEAKE AIRPORT AUTHORITY
MINUTES
DECEMBER 12, 2023

The regular meeting of the Chesapeake Airport Authority was held on Tuesday, December 12, 2023 at 7:00 p.m. at the Chesapeake Airport, Chesapeake Virginia.

MEMBERS PRESENT Wynn Dixon, Kevin Beethoven, C.T. Cowling, Morris Desimone, Derrick Dudash, Scott Bechtold, Meredith Kennedy and Thomas Russell.

MEMBERS ABSENT Andrew Hochhaus

AIRPORT MANAGER Chris Schrantz

ACCOUNTING MANAGER Mary Cover

AIRPORT COUNSEL Anita Poston, Woods Rodgers Vandeventer Black, PLC

CALL TO ORDER

Chairman Wynn Dixon presided and called the meeting to order at 7:00 pm.

MOTION TO APPROVE THE MINUTES FROM NOVEMBER MEETING

A motion was made and duly seconded to accept the minutes from the November 2023 meeting. The motion passed unanimously (8-0)

MOTION TO APPROVE FINANCIAL STATEMENTS

Mr. Dudash reported that he reviewed the current financials and recommends approval. A motion to approve and accept the financial report was made, seconded, and passed. (8-0)

INVOICES OVER \$4,999

Invoices over \$4,999 to be approved: None.

Invoices over \$1,000 approved previously:

US Bank	Series 2011 Bond	\$ 9,6703.00
US Bank	Series 2022 Bond	\$ 17,798.00
Dominion Virginia Power	Utility Bill	\$ 2,298.84
Dominion Virginia Power	Utility Bill	\$ 1,463.68
Austen Electrical	AWOS Inspection	\$ 1,200.00
Land & Coates	Tractor Repair	\$ 2,850.00
Creative Solution	Furniture Balance	\$ 30,700.45
Great Bridge Muffler	Truck Repair	\$ 2,457.78
Union Bank & Trust	Credit Card	\$ 1,793.70
Atlantech Mechanical	HVAC	\$ 23,945.00
Appalachian Foothills	Lighting Project	\$179,709.74
Talbert & Bright	Corporate Hangars	\$ 4,161.38
Talbert & Bright	CS6-64 South Apron	\$ 14,811.58
Talbert & Bight	CS6-65 Taxilane Rehab	\$ 1,513.70

A motion to approve the invoices was made, seconded and passed unanimously. (8-0).

OLD BUSINESS

None

ENGINEER REPORT FROM TALBERT & BRIGHT.

Submitted by Steve Peterson and Provided as an attachment.

NEW BUSINESS

COMMITTEE ASSIGNMENTS

Chairman Dixon discussed the committee assignments and presented his committee assignments. Ms. Kennedy requested clarification and further discussion of director conflicts of interest in the future.

MANAGER'S REPORT

Mr. Schrantz reported that a third-party inspection of Fuel Farm Rehabilitation project was accepted for cost share with the DOAV.

Conflict of interest statements will be provided by the City Clerk's office and sent to each member and needs to be returned to the city by February 1st.

CHAIRMAN'S REPORT.

Chairman Dixon thanked everyone for their participation for a very successful year.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:35 P.M.

Wynn Dixon
Chairman