

CHESAPEAKE AIRPORT AUTHORITY
MINUTES
JUNE 13, 2023

The regular meeting of the Chesapeake Airport Authority was held on Tuesday, June 13, 2023 at 7:00 p.m. at the Chesapeake Regional Airport, Chesapeake Virginia.

MEMBERS PRESENT Wynn Dixon, Kevin Beethoven, Richard Cheliras, Morris DeSimone, Derrick Dudash, and Meredith Kennedy

PRESENT REMOTELY C.T. Cowling. The voice of the member participating remotely could be heard by other members at the primary meeting.

MEMBERS ABSENT: Greg Benschhoff and Chad Diederich

AIRPORT MANAGER Chris Schrantz

ACCOUNTING MANAGER Mary Cover

OTHER INVITED GUESTS: George Hrichak, City Liaison
Anita Poston, Counsel, Woods Rogers Vandeventer Black PLC
Steve Peterson, Talbert & Bright

CALL TO ORDER

Chairman Dixon called the meeting to order at 7:05 pm.

The Chair announced that C.T. Cowling requested to participate remotely from his home which is located more than 60 miles from the meeting location.

MOTION TO APPROVE THE MINUTES FROM MAY MEETING

A motion was made and duly seconded to approve the minutes from the May 2023 meeting. The motion passed unanimously.

MOTION TO APPROVE FINANCIAL STATEMENTS

The treasurer, C.T. Cowling, reported that he reviewed the current financials and recommends approval. A motion to approve and accept the financial report was made, seconded, and passed.

INVOICES OVER \$4,999

Invoices over \$4,999 to be approved:

Hepaco	Hazardous Waste Removal	\$5,652.70
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Invoices over \$1,000 approved previously:

US Bank	Bond Payment	\$ 9,670.00
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Dominion Power	Utility Bill	1,206.19

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Landstar Paving	Red Carpet Painting	1,700.00
Landscapes	Landscaping	4,185.00
Austin Electric	AWOS	1,200.00
Talbert & Bright	Corporate Hangar	1,664.55
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Talbert & Bright	CS6-60 Thangar Txwy	9,381.59
Union Bank & Trust	Credit Card	4,274.44

A motion to approve the invoices was made, seconded, and passed unanimously.

OLD BUSINESS

Wastewater Treatment Update

Mr. Schrantz gave an update on the Wastewater Treatment Plant. Mr. Schrantz sent a notice to all subscribers discussing the actions that could damage the plant. He is still working on the methods to modify the cost to subscribers. Flows have decreased slightly since Mr. Schrantz talked to all of the subscribers.

FBO Committee Update

Ms. Kennedy discussed the results of the RFP for the FBO. There was only one respondent meeting the criteria of our RFP. The respondent was identified as Horizon Aviation. Ms. Kennedy made a motion that Horizon Aviation be selected as the FBO vendor and that Mr. Schrantz be authorized to negotiate with Horizon Aviation to finalize the contract. The motion was seconded and passed unanimously.

NEW BUSINESS

Selection Committee Nominations

On behalf of the Committee, Mr. Beethoven and Mr. Dudash offered the following nominations: Wynn Dixon, Chairman; Kevin Beethoven, Vice-Chairman; and Derrick Dudash as Secretary-Treasurer.

ENGINEER PRESENTATION BY STEVE PETERSON

Runway and Taxiway Lighting Rehabilitation

The contractor is still planning to start work by July 17th. The last of the long lead items to ship is awaited.

Corporate Hangar Construction

The contractor has submitted the building plans to the city for permits. They are still planning to start mobilizing towards the end of June with foundation work to begin in July.

T-Hangar Taxiway Phase 3 Design

The plans have been completed and bids are due June 29th. The project will go to the Virginia Aviation Board in August for funding.

MANAGER'S REPORT: A copy of the Manager's Report distributed prior to the meeting is attached to the minutes.

CHAIRMAN'S REPORT

Chairman Dixon expressed appreciation to the members for their work for the Authority.

Chairman Dixon expressed appreciation for those members leaving the board after serving their term. The members leaving are Greg Benshoff, Chad Diederich and Richard Cheliras. The Authority is providing plaques to each of them to commemorate their service.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Wynn Dixon
Chairman