

**CHESAPEAKE AIRPORT AUTHORITY**  
**MINUTES**  
**DECEMBER 13, 2022**

The regular meeting of the Chesapeake Airport Authority was on Tuesday, December 13, 2022 at 7:00 p.m. at the Chesapeake Airport, Chesapeake Virginia.

**MEMBERS PRESENT:** Wynn Dixon, Meredith Kennedy, Kevin Beethoven, Greg Benshoff, Chad Diederich, Morris DeSimone and Derrick Dudash

**MEMBERS ABSENT** CT Cowling and Richard Cheliras

**ACCOUNTING MANAGER:** Mary Cover

**OTHER INVITED GUESTS:** Anita O. Poston, Legal Counsel  
Steve Peterson, Talbert & Bright

**CALL TO ORDER**

Chairman Dixon called the meeting to order at 7 pm. Chairman Dixon stated that Chris Schrantz, Airport Manager, had to go out of town on family business.

**MOTION TO APPROVE THE MINUTES FROM NOVEMBER MEETING**

A motion was made and duly seconded to accept the minutes from the November 2022 meeting. The motion passed unanimously. (7-0)

**MOTION TO APPROVE FINANCIAL STATEMENTS**

Chairman Dixon stated that CT Cowling sent an email reporting that he reviewed the current financials and recommended their approval. A motion to approve and accept the financial report was made, seconded and passed unanimously. (7-0)

**INVOICES OVER \$4,999**

Invoices over \$4,999 to be approved:  
No Invoices Presented.

**OLD BUSINESS**

Chairman Dixon stated that we did receive the bids on the two hangars. It came in at 3.6 million dollars and shouldn't be a problem. That process will begin immediately. Another issue that has been going on is the fuel farm. We have the grant to redo the fuel farm and the state will contribute 50%. Parts are on order and the work will begin very soon. Another issue is the gate system we have. A contractor has been lined up to do the gate work at a more reasonable price.

Chairman Dixon discussed the upcoming retreat. Hopefully, we will find a date agreeable for everyone.

Chairman Dixon discussed the board's attendance statistics. The city's standard is 75% attendance is required. Chairman Dixon asked that everyone ensure they are meeting the attendance requirements.

**NEW BUSINESS**

None

**TALBERT & BRIGHT – REPORT BY STEVE PETERSON**

**Corporate Hangar Construction**

The bids were received and Talbert & Bright will be vetting those bids to ensure they are complying with the requirements.

**MANAGER’S REPORT**

None

**CHAIRMAN’S REPORT.**

Chairman Dixon thanked everyone for their work for the Authority.

Ms. Cover introduced Dennis Johnson, our new maintenance technician to the board.

**ADJOURNMENT**

There being no further business, the meeting was adjourned.

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Wynn Dixon  
Chairman