

**CHESAPEAKE AIRPORT AUTHORITY**  
**MINUTES**  
**NOVEMBER 8, 2022**

The regular meeting of the Chesapeake Airport Authority was on Tuesday, November 8, 2022 at 7:00 p.m. at the Chesapeake Airport, Chesapeake Virginia.

**MEMBERS PRESENT:** Wynn Dixon, Meredith Kennedy, Chad Diederich, Richard Cheliras, Morris DeSimone and Derrick Dudash

**MEMBERS ABSENT** Kevin Beethoven, Greg Benshoff and CT Cowling

**AIRPORT MANAGER:** Chris Schrantz

**ACCOUNTING MANAGER:** Mary Cover

**OTHER INVITED GUESTS:** Anita O. Poston, Legal Counsel  
Steve Peterson, Talbert & Bright

**CALL TO ORDER**

Chairman Dixon called the meeting to order at 7 pm and welcomed new members: Morris DeSimone and Derrick Dudash.

**MOTION TO APPROVE THE MINUTES FROM OCTOBER MEETING**

A motion was made and duly seconded to accept the minutes from the October 2022 meeting. The motion passed unanimously. (6-0)

**MOTION TO APPROVE FINANCIAL STATEMENTS**

Chairman Dixon stated that CT Cowling sent an email reporting that he reviewed the current financials and recommended their approval. A motion to approve and accept the financial report was made, seconded and passed unanimously. (6-0)

**INVOICES OVER \$4,999**

Invoices over \$4,999 to be approved:

Carter Machinery Battery PM Inspection Level 3 \$8,691.03

Mr. Schrantz pointed out that the Department of Aviation issued a grant to cover 80% of the cost of the inspection fee. A motion to approve the invoice was made, seconded, and passed unanimously. (6-0).

Mr. Schrantz also noted several other invoices incurred during the month for informational purposes.

**OLD BUSINESS**

None

## **COMMITTEE ASSIGNMENTS**

Chairman Dixon assigned members to each committee. A list of committee assignments is attached to the minutes.

## **NEW BUSINESS**

None

## **TALBERT & BRIGHT – REPORT BY STEVE PETERSON**

### **Runway and Taxiway Lighting Rehabilitation**

Notice to proceed was issued to Appalachian Foothills Contracting. The contractor is anticipating a spring start.

### **Corporate Hangar Construction**

The project has been advertised and a pre-bid meeting will be held on November 15<sup>th</sup>. The bid opening is currently scheduled for December 5<sup>th</sup>.

## **MANAGER'S REPORT**

Mr. Schrantz reported that the plumbing in the fuel farm must be refurbished. The Department of Aviation advised that we have some residual funds in our account and has committed to a retrofit of the plumbing with stainless steel piping.

He also advised that the gate entry system must be replaced, and he will be soliciting quotes to replace it with an up-to-date system.

## **CHAIRMAN'S REPORT.**

Chairman Dixon will be scheduling a retreat and strategic planning meeting for the members soon.

Chairman Dixon thanked everyone for their work for the Authority.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned.

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Wynn Dixon  
Chairman