

**CHESAPEAKE AIRPORT AUTHORITY**  
**MINUTES**  
**OCTOBER 11, 2022**

The regular meeting of the Chesapeake Airport Authority was on Tuesday, October 11, 2022 at 7:00 p.m., at the Chesapeake Airport, Chesapeake Virginia.

**MEMBERS PRESENT:** Wynn Dixon, CT Cowling, Meredith Kennedy, Kevin Beethoven, Chad Diederich, Morris DeSimone and Derrick Dudash

**MEMBERS ABSENT** Richard Cheliras and Greg Benschhoff

**AIRPORT MANAGER:** Chris Schrantz

**ACCOUNTING MANAGER:** Mary Cover

**OTHER INVITED GUESTS:** Anita O. Poston, Legal Counsel  
Steve Peterson, Talbert & Bright

**CALL TO ORDER**

Chairman Dixon called the October 2022 meeting to order at 7 pm and welcomed new members: Morris DeSimone and Derrick Dudash.

**MOTION TO APPROVE THE MINUTES FROM SEPTEMBER MEETING**

A motion was made and duly seconded to accept the minutes from the September 2022 meeting. The motion passed unanimously. (7-0)

**MOTION TO APPROVE FINANCIAL STATEMENTS**

Mr. Cowling stated he has reviewed the current financials and moved for their approval. The motion was duly seconded and passed unanimously. (7-0)

**INVOICES OVER \$4,999**

No invoices to be formally approved.

Mr. Schrantz did point out several invoices that were incurred during the month for informational purposes.

**OLD BUSINESS**

**Consideration Of Change of Meeting Day**

Without objection, Chairman Dixon deferred this item on the agenda.

**NEW BUSINESS**

**All-Virtual Meeting Policy and Remote Participation Policy**

Ms. Poston presented the proposed policies for All-Virtual Meetings and for Remote Participation of Board Members which were made possible as of Sept 1, 2022 as a result of

revisions to Virginia FOIA adopted by the 2022 Virginia General Assembly. Copies of the policies are attached to these minutes. A motion was made and duly seconded to adopt both new policies. The motion passed 6-1.

### **Committee Assignments**

Chairman Dixon asked the Authority Members to send Chris Schrantz their preferences on which committees they want to serve before the next meeting.

### **TALBERT & BRIGHT – REPORT BY STEVE PETERSON**

#### **Runway and Taxiway Lighting Rehabilitation**

Both federal and state grants are in place. Contracts have been executed and an administrative notice to proceed will be issued to Appalachian Foothills Contracting to begin submittal review and to order materials. Delivery times are averaging about 8-weeks. The contractor is anticipating a spring start.

#### **Corporate Hangar Construction**

Final review of the performance specification will occur this week followed by advertisement within the next couple of weeks. The plan is to advertise on eVA the first part of November. The eVA system will be having maintenance done the last week of October and will not be accessible.

### **MANAGER’S REPORT**

Mr. Schrantz distributed his Manager’s Report to the members and also reported on an Eagle Scout project that refreshed the segmented circle. The Authority supplied the paint and supplies.

Dennis Johnson has been employed to fill the full-time slot for maintenance technician.

The Authority will be eligible for grant funds for a fuel farm renovation in April 2023.

### **CHAIRMAN’S REPORT.**

Chairman Dixon thanked everyone for their work for the Authority and welcomed the new members again!

### **ADJOURNMENT**

There being no further business, the meeting was adjourned.

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Wynn Dixon  
Chairman