

CHESAPEAKE AIRPORT AUTHORITY
MINUTES
SEPTEMBER 13, 2022

The regular meeting of the Chesapeake Airport Authority was on Tuesday, September 13, 2022 at 7:00 p.m., at the Chesapeake Airport, Chesapeake Virginia.

MEMBERS PRESENT: Wynn Dixon, CT Cowling, Meredith Kennedy, Kevin Beethoven, Gregg Benschhoff and Chad Diederich

MEMBERS ABSENT Richard Cheliras

AIRPORT MANAGER: Chris Schrantz

CITY LIAISON George Hrichak, Fleet Services

OTHER INVITED GUESTS: Lesley Roberts, CPA; Anita O. Poston and Jeff Tarkington, Steve Lambert and Jeff Wellman

CALL TO ORDER

Chairman Dixon called the September 2022 meeting to order at 7 pm. The Chairman revised the order of the agenda without objection.

MOTION TO APPROVE THE MINUTES FROM JULY MEETING

A motion was made and duly seconded to accept the minutes from the July 2022 meeting. The motion passed unanimously. (6-0)

AUDIT REPORT – Lesley Roberts, Partner with Brown Edwards

Ms. Roberts discussed with the board the results of the FY 2022 Audit. She went over all the documents and stated that the audit resulted in an unmodified opinion. She reported that there were no problems during the audit and thanked Chris Schrantz and Mary Cover for their cooperation and help.

MOTION TO APPROVE FINANCIAL STATEMENTS

Mr. Cowling stated he has reviewed the current financials and moved their approval. The motion was duly seconded and passed unanimously. (6-0)

OLD BUSINESS

CAPITAL DEVELOPMENT REPORT

On behalf of the Capital Development Committee, Mr. Cowling discussed a meeting he and Mr. Cheliras had to review the plans for the upcoming project and some changes they have suggested. Mr. Cowling made a motion, on behalf of the Capital Development Committee, for approval of the project as modified by the Committee. The motion was passed unanimously. (6-0)

TALBERT & BRIGHT – Jeff Tarkington, Steve Lambert and Jeff Wellman

Mr. Tarkington and Mr. Wellman gave a presentation on the Chesapeake Airport Master Plan and the process in developing the plan along with future plans for a Master Plan Update.

INVOICES OVER \$4,999

No invoices to be formally approved.

NEW BUSINESS

None

TALBERT & BRIGHT – REPORT BY JEFF TARKINGTON

Runway and Taxiway Lighting Rehabilitation

Chesapeake Regional Airport received the FAA formal grant offer and now are waiting for the state matching grant.

T-Hangar Pavement Rehabilitation – Phase 1 & 2 (Construction)

Project is complete.

MANAGER’S REPORT

Mr. Schrantz had previously sent out his managers’ report. Mr. Schrantz also stated that he hopes to have a retreat soon.

CHAIRMAN’S REPORT.

Chairman Dixon thanked everyone for their work for the Authority. Chairman Dixon discussed the Airport’s policies limiting visitor comments to three minutes.

ADJOURNMENT

There being no further business, the meeting was adjourned.

Wynn Dixon
Chairman