

Chesapeake Airport
Authority Request for
Proposals



Fixed Base Operator Services
at
Chesapeake Regional Airport

ADDENDUM # 1

RFP Modification and Schedule Change

November 29, 2021

Addendum #1 - RFP Document Modification and Schedule Change

Section II. PROPOSER INSTRUCTIONS

A. Introduction – Change 1

Change reference to Attachment 6 to Attachment 4 (Proposer’s Application Form)

B. Investigation of Conditions and Circumstances – Change 1

Change reference to Attachment 4 to reference Attachment 3 (Draft FBO Lease)

Change reference to Attachment 3 to reference Attachment 2 (Minimum Standards)

C. Preparation of Proposals – Change 1

Change Attachment reference from Attachment 6 to Attachment 4 – (Proposers Application Form)

D. Questions – Change 1

Change date from November 15, 2021 to December 10, 2021 (Proposer’s Question Submission Deadline”)

Change date from November 22,2021 to December 17, 2021 (“Anticipated Response Date to Questions”)

Change Attachment reference from Attachment 6 to Attachment 4 – (Proposer’s Application Form)

E. Anticipated Schedule - Change 1

The anticipated schedule for this RFP process (which is subject to change) follows:

Request for Proposal released	November 12, 2021
Pre-Proposal meeting	November 29, 2021
Proposers Questions Submission Deadline	<u>December 10, 2021</u>
Anticipated response date to questions	<u>December 17, 2021</u>
Proposal Submission Deadline	<u>January 7, 2022</u>
Interviewee Announcement	<u>January 14, 2022</u>
FBO Interview	<u>February 8, 2022</u>
Selection Announcement	<u>February 18, 2022</u>
Commencement of Lease	July 1, 2022

G. Delivery of Proposals - Change 1

Change date from December 16, 2021 to January 7, 2022 (the “Proposal Submission Deadline)